

UNITED STATES GOVERNMENT

memorandum

DATE: 30 August 1986

REPLY TO
ATTN OF:

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SUBJECT: Handling of [] Payroll

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TO: [] PERS

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THRU: [] ADMIN

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1. FBIS Operations Group in Washington will assume financial responsibility for the cost of paying Gulf Bureau chief monitor [] currently on TDY in London, once Gulf Bureau's funds run out on 30 September. FBIS requests that Amembassy Manama continue to report [] T&A based on data supplied by the London Bureau beginning 28 September until [] is transferred permanently to Jordan Bureau. The date of his PCS transfer cannot be established at this time, but we expect it to be sometime early in 1987.

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2. I have instructed London Bureau that, in general, T&A data must be in the Embassy Personnel Office by 0800 on the last Saturday of each pay period. Should the data be needed earlier because of a forthcoming holiday, or in the event some other question arises, you may contact [] or [] respectively chief and deputy chief of London Bureau, by telephone [] or by message to RUDOMKD/FBIS London UK. The FBIS administrative officer in London is []

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3. Please prepare a personnel action, effective 1 October 1986, transferring accountability for [] pay to the FBIS Operations Group FAN []

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